

BRIHNMUMBAI MUNICIPAL CORPORATION

Minutes of Prebid Meeting

Subject: Providing services of video shooting, web base CCTV, Projector with Screen, Laptop etc. along with Operator during the period of code of conduct for ensuing Municipal General Elections to be held in the year 2026.

Ref: E-Tender no.2025_MCGM_1247315_1 due 26.11.2025

The pre-bid meeting for the subject work was held under the Chairmanship of Chief Engineer (M&E) on 21.11.2025 at 12:30 pm at Office of the:- Chief Engineer (M&E),conference hall, 2nd floor, Engineering Hub Building, Dr E. Moses Road, Worli, Mumbai-400018. The following BMC officers were present:

Sr. No.	Name	Designation
1	Shri. P. W. Pawar	Chief Engineer (M&E)
2	Shri. A. K.Jambhore	Dy.Ch.Eng. (M&E) City
3	Shri. S. B.Bharti	E.E.Mech (E.I.) Maint.
4	Shri.V. S. Jadhav	SE (Design)
5	Shri.S. S. Kote	JE (Design)

The minutes of meeting and replay of e-mails received are as under:

Sr. No.	Vendor Name	Query No.	Query	Tender Condition	Remarks
1	M/s Asha Video Vision	1	Requested for clarification Bidder's work allocation	7) SCOPE OF WORK (Pg. 53 of DT): a) Single e-tender for said work for BMC election shall be invited for 7 nos. of administrative zones. b) L1 rate for each individual item shall be derived after packet C (Price Packet) opening of all responsive bidders. c) The said work will be bifurcated zone wise between lowest 7 responsive bidders (as per overall quoted cost hierarchy). However, BMC reserved rights to split the work of any single zone between two bidders or to allot work of more no. of zone to single bidder as per capacity of the bidder, if found necessary	Tender Condition Prevails.
2	M/s Som Video	1	Requested for deviation of Video shooting & photography time for job from 24 hours to 8 hours-3 shifts	8) Bill of Quantities:- Video Camera with Operator for 24 Hours 45,100 Job. (Page Nos 58 of Tender document)	As per specifications and scope of the work mentioned in tender document, successful bidder shall provide “Video Camera with Operator: Digital Video Camera with operator to record various events as per concern officers’ order.” For period of 24 hours without any failure. It is to note that for 24 hours videography, bidder may deploy operators shift-wise.

		2	Requested clarification regarding various rates of regular cameras and professional cameras.	10) Technical Specification (Pg. 104 of DT) Digital Video Camera shall be of standard company with HD/4K video cameras (as per requirement of RO) and sufficient storage recording space.	Tender Condition Prevails.
		3	Requested for dilution for usage of LED wall instead of Projector screen in BOQ	Supply, installation, and operation of multimedia projectors with appropriate projection screens as per site requirement for: <ul style="list-style-type: none"> • Training sessions of election staff • Briefings, meetings, or presentations of election officials • Real-time display of CCTV/video feeds if required (Page Nos 50 of Tender document)	Tender Condition Prevails.
		4	Requested clarification about PWD licence	PACKET – B Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	Deleted Refer corrigendum.
		4	Requested for proof of godown location in BMC region from 2 years to 5 Years.	7) SCOPE OF WORK (Pg. 49 of DT): It is hereby instructed to all prospective bidders that, they must have office and godown in the area of BMC since minimum 2 years.	Tender Condition Prevails.
		5	Requested for dilution for usage	7) SCOPE OF WORK (Pg. 49 of DT):	Tender Condition Prevails.

			of DVD using Pen Drive	Submitted daily in approved digital format (DVD/ External Drive/ Online Transfer) to the designated authority	
		6	Requested for “if someone is filling the above 10 – 15 % they should give heavy deposit”	7) SCOPE OF WORK (Pg. 49 of DT): B. Additional Security Deposit : (Not Applicable)	Tender Condition Prevails.
3	M/s Rainbow Industries	1	Requested for clarification Bidder’s work allocation	7) SCOPE OF WORK (Pg. 53 of DT): d)Single e-tender for said work for BMC election shall be invited for 7 nos. of administrative zones. e)L1 rate for each individual item shall be derived after packet C (Price Packet) opening of all responsive bidders. f) The said work will be bifurcated zone wise between lowest 7 responsive bidders (as per overall quoted cost hierarchy). However, BMC reserved rights to split the work of any single zone between two bidders or to allot work of more no. of zone to single bidder as per capacity of the bidder, if found necessary	Tender Condition Prevails.
		2	Requested for clarification additional quantity of work	7) SCOPE OF WORK (Pg. 55 of DT): 50% additional quantity over and above the schedule quantity can be procured against additional requirement of Election department / Officer in charge of the site by taking competent authority’s	Tender Condition Prevails.

				sanction with same rates, terms and conditions of the tender document.	
		3	Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	PACKET - B vi) Bidder should have valid PWD Electrical Contractor license. (Page Nos 35 of Tender document)	Deleted Refer corrigendum.
		4	Requested clarification about independent photographer for photography purpose	10) Technical Specification (Pg. 104 of DT) Video Camera Operator shall be appointed with professional skill.	Tender Condition Prevails.
		5	Requested for dilution of Video shooting & photography time for job from 24 hours to 8 hours	8) Bill of Quantities:- Video Camera with Operator for 24 Hours 45,100 Job. (Page Nos 58 of Tender document)	Tender Condition Prevails.
4	M/s Raj Systems	1	Requested for dilution of condition for godown from BMC to MMR region (Godown location is in Thane)	E. Special Instructions to the bidder:- 6. It is hereby instructed to all prospective bidders that, they must have office and godown in the area of BMC since minimum 2 years (documentary evidence to be submitted with the tender). All the information of the material inventory which shall be submitted along with tender in Annexure E-1. BMC reserves the right to visit and verify the inventory at godown. (Page Nos 51 of Tender document)	Tender Condition Prevails.

		2	Requested for deviation in BOQ for item CCTV, TV, DVD Player, Projector, Laptop on per day, per month basis	It is instructed to all the prospective bidders that, they shall quote the offers for 1 day hire basis rates only. Contract period for the work shall be 45 days. For any113unavoidable consequences, if it is required to extend the period; the successful bidder shall provide the services with no extra cost to BMC. (Page Nos 113 of Tender document)	Refer Tender Document.
		3	Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	PACKET - B vi) Bidder should have valid PWD Electrical Contractor license. (Page Nos 35 of Tender document)	Deleted Refer corrigendum.
5	M/s. KJM Group system Solutions	1	Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	PACKET - B vi) Bidder should have valid PWD Electrical Contractor license. (Page Nos 35 of Tender document)	Deleted Refer corrigendum.
		2	Requested for Revision of EMD amount	6) Section 1- (E-tender Notice) (Pg.5 of DT) Bidder will be required to deposit, along with its Bid, an Earnest Money Deposit of Rs. 1,25,600/- (Rs. One Lakh Thirty Five Thousand Six Hundred only)	Tender Condition Prevails.
		3	Requested for ensure minimum annual turnover requirement	1.2. Financial Capacity: Not applicable for this tender.(Page Nos 9 of Tender document)	Tender Condition Prevails.

		4	Requested clarification about independent photographer for photography purpose	10) Technical Specification (Pg. 104 of DT) Video Camera Operator shall be appointed with professional skill.	Tender Condition Prevails.
6	M/s JMK Infsoft Solutions Ltd.	1	Kindly provide the guidelines for usage and duration of Colour TVs (55" & 65") in each ward.	10) Technical Specification (Pg. 104 of DT) Colour T.V. 55" to 65" supply for inspection of Video Recording of code of conduct. (Page Nos 107 of Tender document)	Refer Tender Document.
		2	Please share the billing process and payment terms for the same, when we can expect the payment after elections?	9) General Conditions of Contract (Pg. 104 of DT) 80. Payment: (Page Nos 95 of Tender document)	Refer Tender Document.
		3	Requested for details on the parameters for deploying videographers round the clock (24 hrs) in each ward.	Video Camera with Operator: Digital Video Camera with operator to record various events as per concern officers order. (Page Nos 106 of Tender document)	Refer Tender Document.
		4	Please specify whether billing should be calculated on an 8-hour shift basis or as per the requirement for 24-hour labour.	8) Bill of Quantities:- Video Camera with Operator for 24 Hours 45,100 Job. (Page Nos 58 of Tender document)	In case due to administration decision, if the duration of this work get reduced from 60 days to 30 or 40 or 45 or actual days, then the contractor shall be informed accordingly and proportionate actual day wise hiring charges shall be paid to the contractor. Per day hiring charges shall be derived from the purchase order rates and

					actual quantity provided by the bidder and bill will be process accordingly.
		5	In case a professional videographer and high-end camera are required, kindly specify the billing parameters and approval process.	8) Bill of Quantities:- Video Camera with Operator for 24 Hours 45,100 Job. (Page Nos 58 of Tender document)	Asper specifications and scope of the work mentioned in tender document, successful bidder shall provide “Video Camera with Operator: Digital Video Camera with operator to record various events as per concern officers’ order.” For period of 24 hours without any failure.It is to note that for 24 hours videography, bidder may deploy operators shift-wise.
		6	Please clarify the procedure for arranging and billing projector or LCD usage as per the requirement of the Returning Officer.	Projector with Screen and Laptop: Projector with screen and Laptop with operator for Election Training programme. (Page Nos 107 of Tender document)	Refer Tender Document.
		7	If drones are required, kindly outline the approval process, required permissions, and the applicable charges.	Not Available	Drones are not included in the scope of work.
		8	Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	PACKET - B vi) Bidder should have valid PWD Electrical Contractor license. (Page Nos 35 of Tender document)	Deleted Refer corrigendum.

7	M/s Kunal Photo Video	1	Requested for deviation in BOQ for item CCTV, TV, DVD Player, Projector, Laptop on per day, per month basis	It is instructed to all the prospective bidders that, they shall quote the offers for 1 day hire basis rates only. Contract period for the work shall be 45 days. For any113unavoidable consequences, if it is required to extend the period; the successful bidder shall provide the services with no extra cost to BMC. (Page Nos 113 of Tender document)	Refer Tender Document.
		2	Requested clarification about PWD licence mentioned at pg.no.35 of tender document.	PACKET - B vi) Bidder should have valid PWD Electrical Contractor license. (Page Nos 35 of Tender document)	Deleted Refer corrigendum.

**Sd/-
AE(Design)**

**Sd/-
E.E.Mech(E.I.) Maint.**

**Sd/-
Dy.Ch.Eng.(M&E)City**

**Sd/-
Ch.Eng.(M&E)**